



Employment Application

“At the Valley we have a history of excellence, and a passion to go further in service, quality, and commitment.”

PERSONAL INFORMATION

First Name	M.I	Last Name	Social Security Number		
Address		City	State	Zip Code	How Long?
Previous Address		City	State	Zip Code	How Long?
Phone Number	Alternate Phone Number	Desired Position		Desired Hourly Wage	
Are you at least 18 yrs of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	If you are not 18, can you submit a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever been employed with our company before? <input type="checkbox"/> No <input type="checkbox"/> Yes if so, when? Department: _____		Have you applied for employment with our company before? <input type="checkbox"/> No <input type="checkbox"/> Yes if so, when?	
How did you hear about employment opportunities within our organization?					
<input type="checkbox"/> Valley Website		<input type="checkbox"/> Walk-In		<input type="checkbox"/> Advertisement: where _____	
<input type="checkbox"/> Employment Agency		<input type="checkbox"/> Job Line		<input type="checkbox"/> Relative _____	
				<input type="checkbox"/> Valley Member _____	
				<input type="checkbox"/> Other _____	
Have you ever been convicted of a felony and/or been released from prison within the past 7 years? (A conviction may not necessarily disqualify you from employment.) <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please indicate the date and nature of the offense:					

SCHEDULE

Please check your employment status preference: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal	Total # of hours you prefer to work each week: _____	Date you're available to start work: ____/____/____						
Please fill in the hours and days you're available to work:		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	From:							
	To:							

EDUCATION

	School Name	Location	Last Grade Completed	Degree/Diploma	Major
High School					
College/University					
Trade/Vocational					
Professional Trade Licenses					
Specialized Training					
Certifications					

EMPLOYMENT HISTORY

This section must be completed entirely. Do not substitute with a resume. List all work experience, paid or unpaid, beginning with your current or most recent job.

Are you currently employed? No Yes May we contact your current employer? No Yes

Company Name		Supervisor	May we contact <input type="checkbox"/> No <input type="checkbox"/> Yes
Address		Phone Number () -	Dates of Employment / / to / /
Job Title	Start Pay/End Pay / /	Reason for Leaving	
Job Duties (Please be specific)			

Company Name		Supervisor	May we contact <input type="checkbox"/> No <input type="checkbox"/> Yes
Address		Phone Number () -	Dates of Employment / / to / /
Job Title	Start Pay/End Pay / /	Reason for Leaving	
Job Duties (Please be specific)			

Company Name		Supervisor	May we contact <input type="checkbox"/> No <input type="checkbox"/> Yes
Address		Phone Number () -	Dates of Employment / / to / /
Job Title	Start Pay/End Pay / /	Reason for Leaving	
Job Duties (Please be specific)			

Company Name		Supervisor	May we contact <input type="checkbox"/> No <input type="checkbox"/> Yes
Address		Phone Number () -	Dates of Employment / / to / /
Job Title	Start Pay/End Pay / /	Reason for Leaving	
Job Duties (Please be specific)			

REFERENCES

Please provide three professional references who are not related to you:

Name	Phone Number	Association
	() -	
	() -	
	() -	

PLEASE READ CAREFULLY BEFORE SIGNING THIS APPLICATION:

The Valley Athletic Club is an equal opportunity employer and complies with all applicable laws prohibiting discrimination.

I certify that all statements made in this application are true and complete and authorize the company to investigate all statements made from all prior employers, references and law enforcement agencies. I hereby release all those persons, references, agencies and the company from any and all liability arising from their giving or receiving information about my employment history, qualifications or criminal record. I further authorize the company to conduct whatever background checks are necessary or appropriate to either verify information provided by me on this application or in interviews relating to prospective employment or to verify any material change in my background subsequent to my employment. In the event that my employment is rejected or terminated by the company based on a report received from such a background check, I understand I will receive a full copy of such report within 60 days and will have an opportunity to dispute the accuracy of the information included in such report. I understand that any false answers or statement or misrepresentation by omissions made by me as part of my application will be sufficient for rejection of my application or for my immediate discharge should one be discovered after I am employed. I understand that nothing in this employment application, in the company statement or personnel policies or in my communication with any employee or official, or the granting of an interview, is intended to create an employment contract between the company and me for any term of employment or for the providing of any benefit. I also understand my employment with The Valley Athletic Club LLC is at-will, which means that The Valley Athletic Club LLC or the employee may terminate the employment relationship at any time, with or without cause and with or without notice. I also understand that I am required to abide by all rules and regulations of the employer. I hereby acknowledge that I have read and understand the preceding statement.

Signature: _____ **Date:** _____

Application accepted by: _____ **Date:** _____

(The Valley Athletic Club L.L.C. representative)
Revised/print date 9-26-03